

Village of Dorchester Finance Committee Meeting

Date: Tuesday, March 7, 2023 6:30 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. The meeting was called to order by Trustee Schauer at 6:30pm.
2. Present were Trustee Schauer, Trustee Carter and Trustee Lageman. Also present was Deputy Clerk/Treasurer Christie Erikson.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve financial activity for February, 2023. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Carter to adjourn. Motion carried 3-0. Meeting was adjourned at 6:41pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Tuesday, March 7, 2023

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. The meeting was called to order by Trustee Schauer at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. President Schwach was absent. Also present were Deputy Clerk/Treasurer Christie Erikson, Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, Jenny Hinker and Neal Hogden – TP Printing.
4. Public Input. Jenny Hinker gave an update on the Memorial Hall: 49 events in January, 34 events in February, and March is typically slower. She had mentioned that she has a decorating business and has been storing items in the downstairs area. She feels that her business has increased rentals for upstairs.
5. Motion was made by Trustee Klimpke, seconded by Trustee Carter to approve minutes of the February 1, 2023 Board Meeting. Motion carried 6-0.
6. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve minutes of the February 7, 2023 Financial Committee Meeting. Motion carried 6-0.
7. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve January and February, 2023 Audit Report, and receive March, 2023 Audit Report from Deputy Clerk-Treasurer. Motion carried 6-0.
8. Water/Sewer manager Rick Golz reported that they are close to processing (how they want it to run) at the Water plant. Booster pump is in, there was a priming issue, cleaned it out, seems to be working. Minor adjustments with filter in water. Wastewater – Ferric doesn't seem to work as well as Rare Earth. Probably will take a couple of years to figure everything out. At the lift

station there was a sewer issue with the resident located next to it. Something had happen when Haas Construction was working there. Problem was fixed at Haas' expense.

9. Public Works supervisor Clint Penney reported that they removed 34 loads of snow out of the Village. Having issues with orange plow, engine belts keep chewing up. Patch holes. Repaving North 2nd Street and 5th Street a possible project this summer. Parking problems during the winter months. South 2nd Street had vehicles parked on both sides of the road. Clint could not get equipment through because there was not enough space. Several of the vehicles have had multiple warning tickets placed on their vehicles. Clint had called Clark County Sheriff's department to deal with parking issues. The officer that he talked to said they cannot enforce our ordinances, which is not true. When we signed the contract in April, it confirmed that they can. So Clint did his best to get people up to remove their vehicles so he can plow the street.
10. Clerk's Office monthly update: issue a check to Brody Halopka for \$4,999 for fulfilling his contract with us. Had elections in February. Auditor will be coming towards the end of March.
11. Dorchester Days Update – 150th Anniversary Committee working on extra events for Dorchester Days. There will be ATV pulls on Sunday and the parade committee is working on getting more floats in for the parade.
12. Zoning: Building Permits Update – None.
13. Clark County Sheriff's Office Announcement was read.
14. Update on projects-Scot Balsavich – not present.
15. Motion was made by Trustee Klimpke, seconded by Trustee Carter to TABLE action on Street and Utility Project place Change Order #2. Motion carried 6-0.
16. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve Pay Request #3 for Main Street Lift Station to Haas Sons, Inc. for the amount of \$58,698.00. Motion carried 6-0.
17. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve HydroCorp Cross-Connection Control Services Proposal for \$6,144.00 which is required by DNR. Motion carried 6-0.
18. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve Water Tower Clean & Coat, Inc. Proposal for \$2,900.00 to scuba dive cleaning and inspect our ground storage tank. Every 5 years needs to be inspected and every 10 years empty. Motion carried 6-0.
19. Discussion and possible action on approving Per Mar Security Services Fire Alarm System Proposal for \$2,125.00. TABLED until we receive more information.
20. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve liability insurance through Spectrum Insurance Group for an annual estimated cost of \$48,294. Motion carried 6-0.
21. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve dates for 2023 Village Wide Garage Sales (June 8-10 Thursday – Saturday). Motion carried 6-0.

22. Motion was made by Trustee Klemetson, seconded by Trustee Klimpke to NOT approve Clark County Planning, Zoning and Land Information Department to review Certified Survey Maps within the village. Motion carried 6-0.
 23. Motion was made by Trustee Klimpke, seconded by Trustee Carter to leave rental fee as it is for Curtiss Boomtown Snowmobile Club to use the Memorial Hall on April 1, 2023. Motion carried 6-0.
 24. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to TABLE action on internet approval for the Memorial Hall. Motion carried 6-0.
 25. **Closed Session (per Section 19.85 (1) (C)) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; **specifically to discuss hiring a full-time clerk/treasurer.**
 26. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to invite non-committee member, Christie Erikson whose presence are necessary for the business at hand during the Closed Session. Motion carried 6-.
 27. Motion was made by Trustee Klimpke, seconded by Trustee Carter to go into Closed Session. Motion carried 6-0.
 28. Present were Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. President Schwoch was absent. Also present was Deputy Clerk/Treasurer Christie Erikson.
- CLOSED SESSION**
29. Reconvene to Open Session to take action or announce action taken in Closed Session, if any and if appropriate – none.
 30. Date for Open Book: Monday, April 17, 2023 from 1:00-3:00 pm and the Board of Review: Monday, April 24, 2021 from 5:30 to 7:30 pm.
 31. Date of next meeting April 5, 2023.
 32. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to adjourn. Motion carried 6-0. Meeting was adjourned at 8:06pm.

Christie Erikson, Deputy Clerk-Treasurer